

TO: RESERVATIONS DEPARTMENT
LE MERIDIEN KUALA LUMPUR
2 JALAN STESEN SENTRAL
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50470 KUALA LUMPUR

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EMAIL: reservations.lmkl@lemeridien.com
WEB: www.lemeridien.com/kualalumpur

ROOM RESERVATION FORM – Glasstec Asia 2018 Accommodation only on 14-16 November 2018

Name: _____
Company: _____
Nationality: _____
Address: _____
Passport : _____
Telephone: _____ Fax: _____ Email: _____
Date of Arrival: _____ Flt/ ETA: _____
Date of Departure: _____ Flt/ ETD _____

Please reserve () room(s) under name: (Per Passport in block & underline family name)

Room categories & rates for information only Rates will be valid between 14-16 November 2018	Airport Transfer, Please indicate transfer requirement
Deluxe Room inclusive breakfast - MYR 600.00+ (MYR 660.00nett) per night inclusive 01 <input type="checkbox"/>	KLIA Express Train www.kliaexpress.com/klia
Deluxe Room inclusive breakfast - MYR 650.00+ (MYR 715.00nett) per night inclusive 02 breakfasts <input type="checkbox"/>	<input type="checkbox"/> Hotel Limo: MYR190 per Camry car / way (Surcharge of 50% after 12 midnight until 6am) <input type="checkbox"/> Airport Taxi: Own arrangement.

Preferred bed type: King - Twin/Double
(Subject to availability) Non-smoking

Other special requests (incl. Dietary requirements): _____

Starwood Preferred Guest (SPG) No : _____

To guarantee the room(s), details of my credit/charge card are as follows:

Visa Master Diners Amex JCB

Name of Card Holder: _____

Card Number: _____ Expiry Date: _____

I agree to the following terms & conditions:

- 1) Reservations are subject to room type and rate availability.
- 2) All reservations are required to be guaranteed to an accepted credit card.
- 3) Guest who hold guaranteed reservations and fail to arrive on the scheduled date of arrival will be charge a one-night room charge as a no-show charge. The subsequent room nights will be released for resale.
- 4) Guest will settle all charges upon departure, unless alternate arrangement has been made with the hotel's Credit Department in advance.
- 5) Any late arrival and/or early departure will be charged a cancellation fee equivalent to the value of the reduced nights (i.e. room rate x reduced number of nights)
- 6) The Hotel's official check-in time is 15:00 hrs and check-out time is 12:00noon. If guaranteed rooms are required prior to 15:00 hrs, they should be reserved from the previous night; however, every attempt will be made to have the rooms ready for arriving guests. Should you require a late check out until 18:00 hrs, half the applicable rate per room will be levied. Thereafter, a full night's rate will apply. Early check in and late check out requests are subject to availability, determined by the day's arrival and departure pattern of the Hotel.
- 7) Limited numbers of rooms are available per category. Once lower category has been sold the next category will be offered.

Signature: _____ Date: _____

Confirmed by Le Méridien Kuala Lumpur:

Name: _____ Signature: _____ Date: _____

Please call Reservation at Tel: **60 3 2263 7888** or email reservations.lmkl@lemeridien.com for further information or any assistance.